

TASK ANALYSIS	CRITICAL PHYSICAL DEMANDS	CRITICAL COGNITIVE/ PSYCHOSOCIAL DEMANDS	ENVIRONMENT/ EQUIPMENT
<p>1. Collect and transport linen</p> <ul style="list-style-type: none"> Using a laundry vehicle and/or trolley, collect linen bags from rooms, houses, blocks Transport linen bags to laundry <p>2. Sort and wash laundry</p> <ul style="list-style-type: none"> Empty linen bags of bed sheets, pillow cases, doonas, towels and bathroom/facility linen, and personal apparel Sort laundry into like colours/fabrics and load into washing machines Ensure supply of washing liquid and fabric conditioner is adequate Operate washing machine <p>3. Dry</p> <ul style="list-style-type: none"> Remove laundry from washing machine Transfer laundry to dryer and operate, or hang laundry on clothes line <p>4. Iron, fold, hang and pack</p> <ul style="list-style-type: none"> Iron clothing Fold items including bath towels/sheets, floor towels, fitted and flat sheets, doonas and covers, shower curtains and personal items Hang items on clothes hangers Sort items and pack items into trolley or onto racks <p>5. Re-stocking</p> <ul style="list-style-type: none"> Transfer laundry to rooms, houses, blocks Place laundry articles on shelves in linen rooms Deliver garments to collection point or room <p>6. Use of cleaning agents and starches</p> <ul style="list-style-type: none"> Inspect dispensers and refill if required Where dispenser are not available, add cleaning agents Apply starches where necessary <p>7. Quality assurance</p> <ul style="list-style-type: none"> Ensure items have name tags or ownership is identifiable Wash and hang laundry according to embroidered code Pack in protective clothing bags on hanging racks <p>8. Develop and update knowledge and follow company procedures</p> <ul style="list-style-type: none"> Participate in internal training opportunities Update skills, knowledge, qualifications and licenses Adhere to health, safety and security procedures 	<p>Material handling</p> <ul style="list-style-type: none"> Lifting: Frequent up to 3kg; Intermittent up to 15kg Push/pull: Trolley on hard and/or carpeted surfaces Carrying: Generally less than 10 m <p>Mobility</p> <ul style="list-style-type: none"> Walking: Short distances on even surfaces and on uneven surfaces Standing: Dynamic standing <p>Posture – Back</p> <ul style="list-style-type: none"> Bending: Bending or forward flexion of the trunk <p>Posture – Upper limbs</p> <ul style="list-style-type: none"> Reaching: Below and above shoulder height under load Dynamic movement: Dynamic movements of the upper limb under load <p>Hand activity</p> <ul style="list-style-type: none"> Grasp: Gross and precision grasp patterns Hand dexterity: When operating equipment <p>Posture – Lower limbs</p> <ul style="list-style-type: none"> Squatting/crouching/kneeling: Occasional <p>Other demands</p> <ul style="list-style-type: none"> Driving: As required Climbing: Stairs if required 	<ul style="list-style-type: none"> Maintain personal presentation standards Basic reading comprehension skills Basic numerical skills Organisation and time management skills Ability to do multiple tasks concurrently Ability to communicate with peers and customers Ability to work in a team Capacity to resolve conflicts and negotiate with others Follow instructions and take direction May be exposed to aggressive customers May be exposed to customers of all ages Medirest - may be exposed to the passing of residents and their mortal remains 	<p>Environment</p> <ul style="list-style-type: none"> Commercial laundry at remote and/or aged care sites Occasional wet hands Possible travel to remote locations Possible exposure to extreme heat Possible exposure to chemicals and irritants (for example; nickel, cleaning products, etc.) Possible exposure to body waste (urine, faeces, vomits, etc.) Roster as per site requirements <p>Equipment</p> <ul style="list-style-type: none"> Trolleys/receptacles Personal protective equipment including drill trousers, long sleeved shirt, peaked cap, safety glasses Industrial steam press Domestic steam irons Domestic ironing boards Industrial washers Industrial dryers Hanging racks Clothes-lines Motor vehicle/van